

IRISH RESIDENCE PERMIT First Time Registration

IRP – 1

Personal Details

CAPITAL LETTERS TO BE USED THROUGHOUT

Surname _____

Firstname _____

Middlename _____

Sex Male Female

Date of Birth _____

Nationality _____

Country of Birth _____

Date of Arrival _____

Port of Arrival _____

Current Irish Address _____

Contact Number _____

Occupation _____

P.P.S No. _____

Marital Status

Single Legally Separated Spouse Name _____

Married Separated Other Country of Origin _____

Widowed Deserted Number of Children _____

Common Law Divorced

Living with Partner Other

CIT Checklist for First Time Registration with Immigration

1	Completed IRP 1 form	Available from International Office
2	Passport	
3	Valid visa (if applicable)	
4	Valid CIT Student Identity card & Original College Letter.	CIT College Letter which states that you are a registered student at CIT with course details and that your tuition fees are fully paid and amount stated.
5	Proof of private medical insurance	Original policy document, in your name. Must include full cover for hospital with relevant dates and student name referenced on it.
6	Immigration Fee	<p>€300 currently - please note this is non-negotiable flat rate fee. Payment Options include: Credit Card Payments:- Visa, MasterCard or Laser accepted OR Bank Giro (You submit your documents to Immigration, collect a bank giro from Immigration and bring it to the bank cashier (do not use the self-service machines), pay the fee into the bank and bring the receipt back to the Immigration Office after the appropriate processing time has elapsed). Cash/Bank Drafts/Postal Order –are not accepted.</p>
7	Evidence of permanent residence in Ireland	Normally from bank statement/lease agreement/utility bill If you change address during the year, please inform Immigration.
8	Financial Evidence – Sponsorship letter or Irish Bank Statement.	<p>If you did not need a <u>visa to come to Ireland</u>, you must also prove that you can support yourself financially after you arrive here. You do this by showing you have direct access to:</p> <ul style="list-style-type: none"> • €3,000, if you are staying for more than 6 months • €500 per month or €3,000 (in total) if you are staying 6 months or less <p>Option 1 - Proof from an Irish bank If you choose this option, you must bring an original statement from an Irish bank that shows a balance of €3,000 (or €500 per month if you are staying less than 6 months). The statement must be for an account in your own name, i.e. the same name as in your passport. You must also present a Mini Bank Statement, printed from an ATM, dated the day you present to Immigration if you choose this option.</p> <p>Option 2 - Proof from a foreign bank If you choose this option, you must bring 2 original bank statements from a foreign bank.</p> <ul style="list-style-type: none"> • The first statement must show a balance of €3,000 (or €500 per month if you are staying less than 6 months). The statement must be less than 1 month old. • The second statement must be from the same bank. It must be less than 6 months old. • Proof of funds to be converted to euro on day of immigration appointment. <p>Both statements must be for the same account and in your own name, i.e. the same name as in your passport. You must also show that you have a debit card (for cash withdrawals in Ireland). The debit card must be for the same bank account that has the €3,000 (or €500 per month if you are staying less than 6 months).</p> <p>Option 3 - Proof from a financial services company If you choose this option, you must bring an original letter from a financial services company in Ireland that shows it holds €3,000 'in trust' for you (or €500 per month if you are staying less than 6 months). The financial services company must be regulated in Ireland by the Central Bank of Ireland.</p> <p>Option 4 - Proof via a pre-paid credit card or debit card If you choose this option, you must bring an original statement that you have a pre-paid credit card(s) or debit card(s) with €3,000 (or €500 per month if you are staying less than 6 months).</p> <p>Scholarship/Sponsored Students Students in receipt of a scholarship which either part funds or fully funds both their course fees and living costs must provide a letter, issued to them by the relevant organisation confirming they are the recipient of a scholarship.</p>

Funding Requirements for Non-EEA Students at First Registration from 1 April 2011

Non-EEA Students studying for a period of less than 6 months:	€500 per month of stay or €3,000 whichever is the lesser
Non-EEA Students studying for a period equal to or greater than 6 months up to 1 year	€3,000