

Non-EU Exchange Application Form

Please use BLOCK letters when completing this form

1 Course choice – what do you wish to apply for?

Please use course codes and programme titles as outlined in the CIT Prospectus: <http://www.cit.ie/courses>

Duration of Study	First Semester <input type="checkbox"/>	Second Semester <input type="checkbox"/>	Full Year <input type="checkbox"/>
	CIT Course Code (CR...)	CIT Course Title	
First Preference			
Second Preference			

2 Applicant Details

Surname (Family name) (As on Birth Certificate)					
First Name(s) (As on Birth Certificate)					
Date of Birth DD/MM/YY		Male:	<input type="checkbox"/>	Female:	<input type="checkbox"/>
Country of Birth		Citizenship			
Nationality		Passport Number			

Address for correspondence:					
City/Town:		State:			
Country:		Postcode:			
Telephone No.:		Mobile No.:			
Email Address:					
Emergency Contact Details	Name:	Number:	Relationship:		

Do you have a Disability:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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The purpose of this question is to ascertain whether you require any arrangements that will facilitate your attendance at classes or assist you in taking your examinations. If you consider yourself to have a disability, please attach details and medical documentation obtained within the last 3 years.

3 Third Level Education

Transfer applicants should attach an up-to-date transcript as well as an official programme description and an official description of all modules/subjects taken to date.

Name of Institution:			
Address:			
Years of Study:	From:		To:
Major Areas of Specialisation			
College ID:			
Current Cumulative GPA:			
Year due to Graduate:			

Please check that you have accurately completed all questions

5 Declaration

I affirm that the particulars given in relation to this application are in all respects true and I agree to be bound by the academic regulations of the Institute.

Signature:		Date:	
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Required Supporting Documentation

The following documentation must accompany this application. Please send either an original or a certified true copy of each document. Full Application to be sent as one PDF Document.

1	Birth Certificate OR Photo Page of Passport – Photocopy of either document
2	Official Academic Transcript & Academic Grading/Marking Scheme
3	Two Academic References
4	English Language Proficiency score for applicants whose first language is not English. i.e. IELTS Academic Certificate, TOEFL

COMPLETED APPLICATIONS

Please submit completed applications to: CIT International Office at international@cit.ie as one PDF

IMPORTANT

Only Non-EU Exchange Students with an existing partner agreement with CIT should complete this application form. If you have any queries regarding your status, please contact the International Office, international@cit.ie to obtain clarification.

There is a €300 Administration charge applicable for all Non-EU Exchange Students.

If you do not have examination results at time of application you should forward these immediately when available. Please note that only authentic documentation should be sent for consideration and falsifying of such documents is a serious offence.

Incomplete application forms, or those submitted without the requested documentation, will not be processed until we receive same. It will be the **applicant's own responsibility to ensure that the** International Office receives the completed application form prior to the closing date.

Note that this application is only for academic consideration. All issues relating to visas, immigration and accommodation are **the applicant's own responsibility**.